

## **Maitra Due Diligence e-Solutions -Privacy Policy**

Clients' privacy is important to Maitra Due Diligence e-Solutions.

Maitra Due Diligence e-Solutions is committed to the following Privacy Promise for our clients:

While information about the client's loan schemes, internal Policies, Procedures and Processes related to the same are the foundation of Maitra Due Diligence e-Solutions's ability to provide precise customised Solutions and Services.

Keeping Client's information secure and using it only as the client would want is the top priority for Maitra Due Diligence e-Solutions.

Maitra Due Diligence e-Solutions promises to the clients:

1. Maitra Due Diligence e-Solutions or its service providers may hold & process clients'/ their customers' information on computer or otherwise in connection with Maitra Due Diligence e-Solutions's 'Solutions / Services' as well as for statistical analysis and credit scoring.
2. Maitra Due Diligence e-Solutions will safeguard, securely and confidentially, any information shared by its Clients and will not share with anyone except when required by law or statutory agencies or specifically authorised by the client.
3. Maitra Due Diligence e-Solutions will limit the collection and use of clients' information to the minimum required for delivering effective Solutions and Services.
4. Maitra Due Diligence e-Solutions will allow access to client bank's information only to persons or service providers authorized to handle such information.
5. Maitra Due Diligence e-Solutions will require other organisations hired to provide support services, to conform to the Maitra Due Diligence e-Solutions's privacy policy standards.
6. Maitra Due Diligence e-Solutions's website may contain links to external Government and/or private organizations for convenience of the clients. However, the users of the website shall access such links at their own risk. Maitra Due Diligence e-Solutions cannot provide assurance as to the information handling practices of the linked websites.
7. Maitra Due Diligence e-Solutions shall continuously ensure that Client's privacy is respected and will conduct the business in a manner that fulfils Maitra Due Diligence e-Solutions's Promise.
8. Maitra Due Diligence e-Solutions will always maintain control over the confidentiality of the clients' information.

Maitra Due Diligence e-Solutions reserves to itself the right to amend/ modify / alter the Privacy Policy at any time at its sole discretion.

\*\*\*\*\*